## Statutes

## ARTICLE I-General

The name of this organization is Federación Mexicana de Petanca (hereinafter referred to as "FMP"). The Statutes of FMP specify organizational and operational details for the implementation of objectives and activities required or authorized by the Constitution of the Mexican Federation of Petanque.

## ARTICLE II - Membership, fees and fees

The FMP has two types of membership: Club Membership and Individual Membership. These are addressed respectively in Section A and Section B.

## SECTION A - Club Membership

1. The President of the FMP is authorized to extend provisional membership to any club following the successful application and payment of first-year fees and fees. Club membership applications may be reviewed to determine their suitability and may be rejected or restricted, for any reason that demonstrates to the majority of the Board that such applicant is unfit for membership, by a majority of board votes. This decision is not subject to appeal or hearing.
2. The full membership of a provisionally affiliated club is granted only by vote of the Board of Directors.
3. A provisionally affiliated club has the same rights and privileges as a fully affiliated club, except the right to vote for FMP Officers and Directors.
4. In considering a club for full FMP membership, the Board of Directors shall assess the likelihood that the club will conduct a continuous program of Petanque activities, based on all relevant factors, including but not least its previous achievements and organizational strength. In the case of a new club with no record, the Board may delay the full membership vote until the club has had sufficient time to prove its viability and all other factors influencing its membership.
5. In the event of a request from a club located near an existing FMP affiliated club, the President or Board of Directors must consult the existing affiliate club before taking any membership action, whether provisional or final, in the application.
6. Club membership application forms must bear the signatures of eight (8) or more club members, including the club president. The applicant club agrees to respect the purposes of the FMP and agrees to comply with the FMP Statutes, applicable rules of the game and the Code of Conduct.
7. All applications shall be submitted in an acceptable manner for the FMP. An application for membership of the FMP club must be accompanied by the sending of the annual fees and fees established for the club and for individual club members. If the request is rejected, all remittances will be returned.
8. All FMP affiliated clubs must grant individual membership to applicants regardless of race, creed, color, nationality, sex, religion, age or physical disability. After the first year of membership, all clubs must register a minimum of 12 members to maintain their FMP membership.
9. FMP fees and fees shall be for an amount established by the Board of Directors.
10. Each FMP club must submit the names of its members, contact information and personal information required by the FMP to enable communication and for the FMP to issue player licenses that meet FIPJP standards. This information, in a format acceptable to the Treasurer and the Secretary, should accompany all new memberships and renewals submitted to the FMP. Statutes of the FMP. Each individual member of the club will sign a standard sports exemption approved by the FMP and the original will be sent to the FMP Secretary.
11. FMP annual fees and fees for club memberships range from January 1 to December 31 of each calendar year. Annual fees and fees are paid to the FMP on January 1 and are late if not paid on the maturity date established by the Board of Directors. The Board of Directors may impose additional fines or fees and any member clubs that are in delay.
12. Only reputable affiliated clubs have the right to vote.

## SECTION B - Individual Membership

Under the affiliation agreement with FIPJP, FMP memberships may be issued to Mexican citizens, regardless of country of residence, and to foreigners residing in the United Mexican States, provided that individuals do not belong to or hold licensees of another FIPJP-affiliated federation.

1. There are two categories of Individual Membership: (a) Club Membership and (b) Independent Membership.
a) Club membership is available through any FMP-affiliated club. All club members will be included in the club membership records that are sent to the FMP. The club will send personal information, a signed disclaimer and a digital photo for each member, as required by the FMP to issue a membership card (license) that meets FIPJP standards. All club members must be licensed by the FMP unless they belong to another FIPJP federation.
b) Independent membership is available to those who live more than 160 km from an existing club (measured by a mapping program such as Google Maps ${ }^{\text {TM }}$ or Mapquest ${ }^{\text {TM }}$ ) and who do not choose to join an affiliated club. Independent members have no vote on matters concerning the FMP and its affiliated clubs, but have full rights and privileges, including eligibility in FMP Regional Tournaments within the region where they live. However, all clubs are encouraged to allow the participation of individual independent visiting members in their activities.
2. The application for membership does not entail any membership rights or rights and the Board's decision shall be final and shall not be subject to hearing or appeal. No person shall be considered a member of the FMP until he has filed an application for membership, the application has been reviewed by the FMP, the applicant has submitted a signed disclaimer and fees, and the FMP has issued and delivered a properly formatted license to the applicant(s). The Board of Directors may review the suitability of membership applications for the first time or for former members who have not renewed for a year or more. Membership applications may be rejected or restricted by a majority vote of the Board of Directors. The Board's decision shall be final and shall not be subject to hearing or appeal.
3. The FMP's annual fees and fees, both individual and club, range from 1 January to 31 December of each calendar year. Annual fees and fees are paid to the FMP fromJanuary 1st to January 31st.
4. The Board of Directors shall establish the annual quotas and include the fee for individual membership in the International Federation of Petanque and Jeu Provençal (FIPJP). The Board may
approve other fees and evaluations to be paid as set forth in the motion or resolution approving them.
5. In the absence of an emergency, the increase in fees for a given year shall not apply unless all Clubs are informed of the increase at least Ninety (90) days before the start date of that quota year.

## SECTION C - Arrears on odds

1. Membership fees are paid on January 1 of a given calendar year. A valid license will not be issued for the year until the FMP Treasurer receives payment. All membership privileges, including the right to play in closed tournaments sponsored by the FMP or International Federation of Petanque and Jeu Provençal, are suspended until fees are received.
2. The Board of Officers may enact regulations, by a simple majority of votes, allowing sanctions for delay or non-payment of fees. Sanctions may include monetary levies or the loss of certain member privileges beyond Article VIII, Section BB of these Statutes.
3. If a fault continues until December 31, you will automatically become a non-member of the FMP and be removed from the membership list.
4. Any club or member suspended due to delinquency in fees will be reinstated to all privileges upon payment of the delinquent amount. A club or member dismissed due to dues delinquency must reapply for membership. In case of dismissal of a club membership, the Board of Directors must vote on the new membership in the same way as a new club membership applicant.

## ARTICLE III - Meetings of the Board of Directors

1. Meetings of the Board of Directors shall be convened at least 30 days in advance.
2. Except for Special orEmergency meetings.
3. The Secretary shall keep the minutes of the meetings and distribute them to the FMP Directors within one month ( 30 days) after any meeting.
4. Approval of all motions of the Board of Directors shall be made by a majority of the quorum votes represented at the meeting, or in accordance with another authorized commercial procedure, except for actions specified by the Constitution requiring a different vote or as necessary due to prior actions taken under Article III, Article 5 of these Statutes.
5. The Board of Directors may approve motions by a majority of votes requiring specific actions to require a simple majority, except for actions specified by the Constitution that require a different vote.
6. The President shall act as Chairman of the meetings of the Governing Body; in his absence, the vice president will preside.
7. The President of the meeting may cast a vote on all matters before the Board and shall not simply serve as a tiebreaker.
8. The following are the general responsibilities of the Chairman presiding over the meeting of the Board:

To. Determine, at the beginning of the meeting, whether there is a quorum and which managers are present (or properly represented) and are eligible to vote.
b. Maintain order.
c. Explains and decides all issues of order.
d. Attend only one point at a time.
E. Announce all Matters.
F. Get a clear and adequate statement of all points.
G. Prevent someone from debating a motion before it is declared and seconded.
H. Encourage full discussion, allowing all attendees the right to be heard, but encouraging brevity to provide time for all.
i. Use "general consent" when considering routine matters, inviting objection and voting only if an objection is expressed.
9. In a meeting of theBoard of Directors in which a club provisionally affiliated shall be considered as a full affiliate, this article shall take precedence on the agenda, as indicated in Article II, Section A, of these Statutes.
10. The annual meeting of the Board of Directors, as stipulated in theConstitution, should normally be held in conjunction with the FMP National Tournament, at a convenient time and place for Directors attending that tournament. This meeting may be changed to a different time and place if it is acceptable to the majority of the Board of Directors.
11. The matters of the Board of Directors may be dealt with by e-mail at the convenience of the Board. Such matters shall be circulated in the form of a movement to all members of the Board. In the absence of the need for immediate action or an extended discussion period, the Board shall discuss and discuss the matter for a period of 30 days, after which a motion may be filed to request a vote. Any discussion period other than thirty (30) days should be included in the motion or in an amendment to the motion. In conducting matters by email, the President will make every effort to get the participation of all board members. The outcome of the discussion and vote shall be recorded by the Secretary and circulated to the Board as a whole. Votes that are not clearly presented as affirmative (YES, or similar), negative (NO, or similar) or abstentions shall not be recorded.
12. Attendance at meetings: in addition to the directors, the only persons authorized to attend the meetings of the Board of Directors shall be members of the FMP and other persons invited by the President of the FMP, subject to space constraints. During the meeting, persons who are not officials and members of the Board of Directors shall not have the right to speak unless invited by the President, and no one, except the directors, shall have the right to vote. Anyone attending a meeting must act in accordance with the rules established by the President. The President may exclude anyone that the President deems detrimental to the conduct of the meeting, and may close the meeting only to board members in appropriate circumstances.
13. Voting. Under mandatory public law, all board members have the right to vote on any matter that is duly subject to vote by the board. A member may authorize another manager to vote for the member, write notification, or email, or personal delivery to that director, who will be the holder of the power of authority. The vote by power shall be deemed valid provided that the member
declares, or submits information from which it can be determined, that the vote by power was authorized. Representatives must report to the Secretary or presiding president prior to the meeting to be valid. The President, or president of the meeting if the president is absent, shall determine the validity of the power votes in the event of a conflict.

## ARTICLE IV - Officers

1. FMP Directors shall be composed of a President, Vice-President, Secretary, Treasurer and Vocal. These five (5) Directors comprise the FMP Board of Directors.

## 2. JOB DESCRIPTIONS

## Position: PRESIDENT

Authority: Chosen by clubs and derives their authority from the Constitution and Statutes.
Responsible: As Executive Director of the FMP, he or she is responsible to the Board of Directors and membership of the FMP for the operation of the FMP in accordance with the Constitution and the Statutes and policies established by the Board of Directors. Supervisors: Vice President, Secretary, Treasurer and Vocal.

Other important relationships: vocals, presidents of FMP clubs, president of FIPJP and presidents of other national federations. Requirements to serve as President:

1. Must be in at least the sixth continuous year of FMP membership.
2. You must have served as an official or elected member of the FMP on the Board for a minimum of three years.

Main areas of responsibility:

1. Plan, organize, direct and control FMP operations.
2. Serves as Chairman of the Board of Directors. Prepare the agenda for Board meetings. Convenes special meetings of the Board of Directors.
3. Directs the preparation of the annual operating budget and ensures compliance.
4. Oversees the preparation and implementation of a plan to promote the sport of pétanque in the United Mexican States.
5. Implements policies and directives of the Board of Directors.
6. Serves as the official spokesperson, communicator and representative of the FMP to the FIPJP and other federations.
7. Serves as head of the FMP delegation at the Annual International Congress, World

Championship or appoints a Head of Delegation and delegates in this sequential order of selection: First, of the members of the Board; second of the club presidents; after the general membership according to their preference.
8. Authorized to sign checks.
9. Extend provisional membership to new clubs.
10. Ensures that the FMP complies with its Constitution and Statutes.
11. Approves the uniform to be worn by players, coaches and Head of Delegation for the World Championship.
12. Review and approve FMP newsletters prior to distribution.
13. Approves all expenses.
14. Appoints presidents and members of special committees and establishes their authorities, limitations and duties.
15. Not having a Fanny against in official tournaments.
16. Supervises the election of officers and vowels.

## Position: VICEPRESIDENT

Authority: Elected by the Clubs and derives their authority from the Constitution, the Statutes and the President.

## Responsible to: President

Other important relationships: FMP officials and advisors Requirements to serve in the Vice President's office:

1. You must be in at least the fifth continuous year of FMP membership.
2. You must have served as an elected FMP official for a minimum of two years. Main areas of responsibility:
3. In the absence of the President, he serves as Chairman of the Board of Directors.
4. In the absence or incapacity of the President, he performs the functions of the President.
5. Authorized to record checks.
6. If the President does not plan to attend the Annual International Congress and the World Championship, the Vice-President will lead the delegation.
7. Perform special tasks done by the President.
8. He serves as a member of the FMP Board of Directors.

## Position: SECRETARY

Authority: Elected by the Clubs and derives their authority from the Constitution, the Statutes and the President.

Responsible to: President
Other important relationships: FMP executives and members and presidents of the Requirements to serve in the Secretary's office:

1. Must be in at least a fourth continuous year of FMP membership.
2. You must have served as the elected representative of the FMP, a member of the FMP Committee for a minimum of one year.
3. You must have met the requirement to:
a. served for a minimum of one year as a secretary or treasurer at an FMP member club or other non-profit organization.
B. Have professional skills and experience according to the position.

Main areas of responsibility:

1. Records and distributes the minutes of the meetings of the FMP Board of Directors.
2. Gather and maintain FMP files.
3. Maintains a list of names, addresses and phone numbers of all clubs, directors, members, committee chairs and general members of FMP clubs.
4. Maintains files of all official FMP documents.
5. In the absence of the Chairman and the Vice-President, he serves as Chairman of the Board of Directors.
6. Authorized to sign checks.
7. Maintains a list of those Clubs and individual members who are up to date with their dues.
8. Receive, register and send to treasurer all quotas of Individual Clubs and Members.
9. Prepare and distribute official membership cards.
10. Serves as a member of the FMP Board of Directors.

## Optional appointment: VOCAL

The Secretary may appoint, with the provision of the Board of Directors, avowel to serve simultaneously with his mandate. The Secretary of Membership may be dismissed by the Secretary, by the President or by a majority vote of the Board of Directors.

Vocal Requirements:

1. You must be in the third continuous year of FMP membership.
2. You must have the organization and computing skills necessary to perform the required tasks.
3. You must have met the requirement to:
a. served for a minimum of one year as a secretary or treasurer at an FMP member club or other non-profit organization.
B. Have professional skills and experience according to the position.

VocalDuties:

1. The Vocal will assist the Secretary in maintaining records, publishing and distributing licenses and other articles related to members.
2. The Vocal shall communicate with the presidents of the clubs, the Treasurer and the Board of Directors on matters relating to individual and club memberships at the discretion of the Secretary.

## Charge: TREASURER

Authority: Elected by the Clubs and derives their authority from the Constitution and the Statutes and the President.

Responsible to: President Other important relationships: FMP managers and club presidents to serve in the Treasurer's office:

1. Must be in at least the fourth continuous year of FMP membership.
2. You must have served as an elected FMP official for a minimum of one year.
3. You must have met the requirement to:
a. served for a minimum of one year as a secretary or treasurer at an FMP member club or other non-profit organization.
B. Have professional skills and experience according to the position.

Main areas of responsibility:

1. Establishes and maintains current and savings accounts with accredited financialinstitutions.
2. Authorized to sign checks.
3. Prepare disbursements for approval and signature.
4. Keeps records of all financial transactions, including but not including invoices, canceled checks, bank statements, etc.
5. Prepares and submits financial statements consisting of the Balance Sheet, Revenue and The Statement of Expenditure.
6. Provides relevant financial information to the President and helps him prepare an annual budget.
7. Serves as a member of the FMP Board of Directors.

## REPLACEMENT OF MANAGERS

If any board member resigns or is unable to complete his or her term of office for any reason, the following procedures will govern how replacements are selected and approved. All replacements, except that of the President, must be approved by a majority vote of the Board of Directors

1. PRESIDENT: The Vice-President will hold office until the next regularly scheduled presidential election.
2. VICE-PRESIDENT: The Chairman shall nominate a qualified Member of the Board to hold office until the next regularly scheduled vice-presidential election.
3. SECRETARY, TREASURER OR VOCAL: The President shall nominate a qualified Member of the Board, or a reputable qualified member of the FMP, to hold the position until the next regularly scheduled election.

ARTICLE VII - Finance

1. The Treasurer is responsible for opening a checking account in the name of the FMP at a conveniently located bank. The account must authorize the signing of checks by any of the FMP managers, for which it requires two(2) signatures of managers on each check. In general, controls are signed by the Treasury or the President, but any alternative resulting in the signing of two directors is permissible if the President or Treasurer is disabled or cannot properly sign when obligations become due.
2. Where possible, disbursements should be made by check for registration and control purposes.
3. The Treasurer must deposit all receipts into the FMP checking account.
4. The Treasurer must keep clear accounting records of all financial transactions and must keep a file of all related documents, copies of invoices, etc.
5. The Treasurer shall reimburse the O-Directors, and members of the Committee, for expenses on behalf of the FMP as expenses are authorized in advance. Expenses may be authorized by the Board of Directors and also by the President within the limitations of the approved budget of the Federation.
6. The Treasurer together with the Secretary shall maintain a list of FMP members who are up to date on their quotas. You will receive all remittances of fees and he or the Secretary will distribute membership cards to member fee payments.
7. The Treasurer shall provide a financial report at the annual meeting of the Board of Directors indicating the current financial situation and the income and expenditure since the last meeting. An end-of-year report will be provided to the Board of Directors at the beginning of each year.
8. When approved by the Board of Directors, the annual budget is the official guide to FMP expenditure. No category of expenditure shall be exceeded, except by authorization of the Board of Directors.

ARTICLE VIII - FMP Title Tournaments
A) Title tournaments are FMP championships held at the regional or national level.

1. The Vocal is responsible for implementing and maintaining the guidelines that manage the site selection process for FMP Title Tournaments. These guidelines set a schedule for applying for and approving regional clubs to act as host sites and identify criteria for qualification as a host club.
2. Before and during the year of play, the Board of Directors shall designate competitions organized by member clubs.
3. All participants for international qualifiers must be current members of the FMP.
4. A former FMP member whose odds are overdue or a player who has transferred from another Pétanque Federation must obtain a valid FMP license and otherwise be in a good position as a member at least thirty (30) days before competing in any International.
5. All FMP members who renew before January 1, or any other expiration date raised by the Board of Directors, shall be deemed to have met their year-round license possession requirement.
6. All FMP Title and Open Tournaments will be held in accordance with official FMP and FIPJP regulations.
7. At least one member of the Board of Directors or a qualified representative appointed in writing by the Committee shall be on site during each Title Tournament and supervise the game to ensure compliance with the competition rules.
B) World Championship Qualifying Tournaments (Senior - Women - Junior) the FMP will select its representatives for the World Championship in accordance with FIPJP rules that are binding on all national federations.
8. MEMBERSHIP

All FMP members are eligible to compete in the World Championship Qualifying Tournament provided that:

To. He/she must have been a member of the FMP for at least 3 months before the event and 6 months before the World Championship for which the Qualifier is held. All FMP members who renew before January 1, or any other expiration date established by the Board of Directors, must meet the licensing requirement for this event. - and any other expiration date established by the Board of Directors must comply with the licensing requirement for this event. - and
B. He/She has not been a member of any other Federation during the five (5) years prior to the World Championship for which the Qualifier is held.

## 2. CITIZENSHIP

The four Players to represent the Mexican national team of Petanque will have to be Mexican by birth or naturalization.

## 3. NOTIFICATION

The qualifying team must notify the Sports Committee of its intention to attend the World Championship four (4) months before the date of the World Championship or before July 5 of the year when the team goes to the World Championship (whichever comes first). At this time, stipends provided by the FMP or other sponsors along with the prize money withheld from the Qualification will be sent to the team captain.
4. MEX TEAM IN WORLD CHAMPIONSHIPS:

BOOK PLAYER AND COACH

To. Within 2 months of winning the Qualification, or 30 days before the FIPJP submission deadline (whichever comes first), the captain of the qualifying team, in consultation with the Sports Committee, will select a Reserve Player to complete Team Mexico. The criteria for the selection of the reserve player can only be determined by the Board of Directors, with recommendations of the Sports Committee, and must be in accordance with all FIPJP regulations.
B. In the event that a player on the qualifying team decides not to participate in the World Championship, the captain of the qualifying team will select a replacement in consultation with the FMP President. In the event that two of the original Qualifiers retire, the qualifying team will be disqualified, and the Executive Committee will replace this team with at least 2 of the original team members from 2nd place, the team from 3rd place, or finally the 4th place team - in that order. Having exhausted these options, the Sports Committee will select a team.
c. Within 2 months of winning the Qualification, or 30 days before the FIPJP submission deadline (whichever comes first), the Vocal in consultation with the captain of the qualifying team will appoint a Coach. The Trainer must be a reputable FMP member, be chosen for their experience and knowledge of the game and must direct the operation of the team.
d. All player selections and sports committee decisions and appointments are subject to approval by the Board of Directors.

## F. PENALIZATION FOR NON-ASSISTANCE

Any player who leaves the World Championship without proof of a valid emergency as determined by the Sports Committee will be disqualified from participating in the next Qualifying Tournament. Due process requires that prior to any decision of the Sports Committee, the persons concerned must be summoned to submit a written statement of explanation or defense. Not filing a written statement is considered sufficient cause for summary action. Any action recommended by the Board of Directors must be approved by the Board of Directors.

ARTICLE IX - Communications with clubs, officers and members

1. The President of the FMP shall communicate regularly with the Presidents of member clubs by means of a Bulletin or Letter from the President.
2. The FMP headquarters, through its Board of Directors, shall communicate with individual members through aMember Bulletin.

ARTICLE X - Insurance
The Board of Directors is authorized to:

1. Take out liability insurance covering FMP members and clubs, as well as the FMP corporation, for incidents that may cause liability to the FMP and/or member clubs that occur in the course of playing pétanque.
2. Require FMP insurance as a membership condition.
3. Include the cost, equally distributed among all FMP members, as part of regular quotas or fees. FMP and FIPJP membership requires all pétanque players to be covered by liability insurance. As required by the insurance company, FMP clubs must obtain a signed disclaimer form from each individual member as a required condition for FMP membership. The FMP Secretary shall inform clubs of their responsibilities in the administration of the waiver program and compliance with the coverage conditions imposed by the FMP insurer. All exemptions must be on a form approved by FMP and its insurer.

ARTICLE XI - Code of Conduct
To. FMP members will behave in such a way that they do not discredit the sport of Petanque, the clubs of which they are members and the FMP. Respect, integrity, good sporting spirit and courtesy should characterize one's behavior towards club members, teammates, opposing teams, the referee, the organizing committee and spectators.
B. In any public forum, no FMP member shall, in writing or in speech, harass, insult, defame or translate FMP members or officials, or behave in a manner that is negatively reflected in the FMP.
C. While communication between club presidents and their elected representatives is encouraged, harassment, personal attacks and abuse by a member that may impede the absentee of the Board of Directors or their appointees may result in warning to the offending member. If the warning is not met, the member may be sanctioned, suspended or expelled in accordance with the provisions of the FMP Constitution.
D. In all FMP-affiliated tournaments (i.e. all tournaments that are organized or co-hosted by FMP clubs and have FMP insurance, as well as all FMP title tournaments) all participants are required to show good sporting spirit towards their teammates, opponents, tournament organizers, officers and spectators.

The following are violations of the Code of Conduct:

1. Rude or abusive language and/or actions directed towards another person, whether Player, Arbitrator, Member of the Organizing Committee or Spectator.
2. Smoking or drinking alcoholic beverages while playing in a match, whether the player is on the ground.
3. Any illegal behavior on or off the ground, including but not including public poisoning and the use of illegal drugs.
4. Ridicule another person's game or act in a way that degrades another player or interrupts the game or tournament.
5. Inadequate clothing as determined by the FMP, the organizing committee and/or local ordinances.
6. Disobey the rules established by the Competition Organizing Committee.
7. Does not adhere to the direction of the arbitrator. While member clubs may adopt stricter regulations as they see fit, all member clubs must at least enforce this Code of Conduct in their tournaments. Not doing so could be grounds for sanctions against a member club, including loss of FMP membership. The requirement to maintain the FMP Code of Conduct does not prevent any club from using alternative tournament formats and organizational conventions that are not described in the official rules of the game in their tournaments (e.g. participants' age, gender or experience level requirements, team composition and disadvantages, the number of balls per player, the number of points in a game, to name a few). As a courtesy to members, clubs must announce such variations in advance.
E. COMPLAINTS Complaints must be made in writing by the Arbitrator, the Organizing Committee or two FMP members to any Member of the FMP Board. The complaint may be referred to the board of directors.
8. The President may refer the complaint directly to the Board of Directors.
9. The Member of the Board that received the complaint may request that the Chairman refer the complaint to the same board.
10. The member of the Board who received the complaint may file a motion for the complaint to be referred to the Board of Directors. This motion must be supported by another member of the Board. In this case, the complaint is referred to the Board of Directors by a majority of votes of the Board of Directors. If a complaint is deemed to be merit-free or not referred to the Board of Directors through points 1,2 or 3 above, the member shall be dismissed and the member shall be notified of the dismissal.

## F. COMPLAINT INVESTIGATION

1. The complaint to the Board directive will identify those who file the complaint, the subject of the complaint, what the complaint consists of and the evidence supporting the complaint, including names and witnesses.
2. The Junta Directive shall investigate the complaint.
3. All notices to the person who is the subject of the complaint, and all notices to all others who are asked to respond to the complaint shall be made in writing and shall allow reasonable time, for response by written statements in defense of the complaint. The discipline committee will determine what constitutes a reasonable time. There is no right to a live hearing.
4. The Chairman of the Board of Directors shall submit the findings and/or recommendations of the Committee to the Board of Directors.
G. The decision to bring disciplinary action against a member rests with the Board of Directors whose decision, by a simple voting majority, shall be final and binding on the duration of the penalty unless terminated as described in " H " (below).
H. APPEALS. The decision of the FMP Board of Directors is final. Only the FMP Board of Directors can consider an appeal of its decision. An appeal of the Board's decision can only be carried out under the following conditions:
5. A minimum of one( $3 / 5$ ) of the members of the Board of Directors must request President to reopen a case.
6. The President shall then convene a vote of the Board of Directors to reopen a case.
7. A majority vote of the Board of Directors is required to reopen a case.
8. Once the Board has considered and resolved an appeal, it is final for all purposes.
I. WORLD CHAMPIONSHIPS AND INTERNATIONAL COMPETITIONS

The STATUTEs and Regulations of the FIPJP impose obligations that national federations must fulfill with respect to the behavior of their players. For members of FMP delegations at the World Championships and those participating in International Competitions, the Code of Conduct requires additional conditions:

1. First of all, as members of the FMP Delegation, they represented the United Mexican States. The actions of each member of the delegation reflect on the nation and its people. This responsibility should not be treated lightly.
2. The FMP Code of Conduct during World Championship days and other international competitions applies not only while one is on the court but also off the court, from the day one arrives to the day he leaves.
3. The Head of Delegation had a responsibility to monitor the behavior of the members of the delegation. If he/she determines that any member of the delegation has violated the FMP Code of Conduct, he/she must file an official complaint with the FMP Board of Directors for consideration.
